

# RoseAnn Vaughan

📍 12 Poinsettia Street, Middletown, CT 06457 📞 860-770-7673 📍

## PROFESSIONAL SUMMARY

Dynamic Educator and Information Technology instructor transitioning into a School Library Media Specialist role. Leverages a Master's degree in educational leadership and over 15 years of experience as a Department Head and IT Instructor to offer a unique blend of technical mastery and pedagogical expertise. Currently completing the Alternate Route to Library Media Specialist Certification to foster a 21st-century learning environment. An avid reader and former Public Library Computer Assistant dedicated to enhancing student literacy, research skills, and equitable access to information.

## PROFESSIONAL EXPERIENCE

### Department Head & Information Technology Teacher

*Prince Technical High School, Hartford* | 2006 – 2009

*Vinal Technical High School, Middletown, CT* | 2009 – Present

Delivered comprehensive technology education—covering networking, data security, and web programming and software applications to prepare students for industry certifications, while concurrently directing IT department operations. Collaborated with district leadership to align curriculum with current workforce standards and managed the complete hardware lifecycle for classroom.

- **Staff Leadership & Training:** Designed and facilitated professional development for school staff on technical skill-building, cultural diversity, equity, and social justice.
- **Community Integration:** Pioneered work-based learning placements for students and coordinated technology training initiatives for the local senior centers.
- **Operations Management:** Directed department personnel, technology procurement
- **College Relationship** – Create and grow pathways program with VT and MXCC, from 3 credits to 20, and develop courses for MxCC

### Adjunct Computer & Business Technology Instructor | 1998–Present

*CTSTATE College (Middlesex, Tunxis, Three Rivers Community College), CT*

- **Instructional Excellence:** Teach courses in Software Applications, Networking, Computer Concepts, Web Development, and Programming (JavaScript, Alice).
- **Software Training:** Instruct non-credit classes in business software, including Access, Word, Excel, and PowerPoint.
- **Distance Learning:** Utilize Blackboard, Blackboard Ultra, and Moodle online systems to facilitate student learning and resource access.



## TECHNICAL & OPERATIONAL PROFILE

- **Systems Management:** Expert in managing infrastructure, networking, storage, and the secure exchange of electronic data.
- **Hardware & Asset Management:** Specialized in Chromebook hardware repair and the management of manufacturer warranty claims; managing department equipment and resources.
- **Software Mastery:** Advanced proficiency in Microsoft Office (Excel, Access, PowerPoint, Word) and Lotus Notes.
- **Web & Programming:** Skilled in HTML, JavaScript, Alice, and professional web content management.
- **Learning Platforms:** Extensive experience utilizing Blackboard and various online educational systems.
- **Budgeting:** Proven track record of managing department operating budgets and material allocation.

## CERTIFICATIONS & EDUCATION

- **Teaching Certification endorsement:** 110, 826, 090, 062 (pending completion of the Alternate Route to Certification (ARC) for Library Media Specialist in May)
- **Master of Science:** Educational Leadership, Central Connecticut State University
- **Bachelor of Science:** Management Information Systems, Central Connecticut State University
- **Microsoft Technical Associate (MTA):** Windows Operating Systems, Networking, and Web Development
- **Microsoft Office Specialist (MOS):** Excel, Access, PowerPoint, and Word

## COMMUNITY & VOLUNTEER LEADERSHIP

- **Professional Development Committee:** Chairperson
- **Rotary Club - Tools for Trades** coordinator
- **Social Justice Advocacy:** Volunteer Member for a human trafficking awareness campaign
- **SkillsUSA:** Club Advisor and Volunteer
- **Outreach to Haiti:** Volunteer (2015–Present)
- **Athletic Coaching:** Head Coach (Boys Soccer, Boys Lacrosse, Powder Puff Football); Assistant Coach (Volleyball)
- **Parent Volunteer:** Hockey, Lacrosse, Swimming, Cross Country, Soccer, Baseball